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| Unit Title: Support individuals to access housing and accommodation services | | |
| URN: K/601/7906 |  |  |
| Credit Value:4 |  |  |
| Level: 3 |  |  |

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|  | **Assessment Method** | **Evidence Ref.**  **Page number, Method** | **Assessor Decision**  **Sign and Date** |
| **You must be able to:** | | | |
| **1 Understand support available to access housing and accommodation services** | | | |
| 1.1 Identify sources of funding and benefits that are available for housing and accommodation services |  |  |  |
| 1.2 Analyse the range of housing and accommodation services available |  |  |  |
| 1.3 Explain how and where to access specialist information and advice about housing and accommodation services |  |  |  |
| **2 Be able to work with individuals to identify housing and accommodation services that meet their needs** | | | |
| 2.1 Work with an individual to identify their accommodation requirements |  |  |  |
| 2.2 Work with the individual to understand the range of accommodation services that could meet their needs |  |  |  |
| 2.3 Support the individual to understand requirements that may be made by housing and accommodation services |  |  |  |
| **3 Be able to work with individuals to plan to access housing and accommodation services** | | | |
| 3.1 Work with the individual and others to agree a plan for accessing housing and accommodation services |  |  |  |
| 3.2 Establish with an individual which housing and accommodation services will be approached |  |  |  |

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|  | **Assessment Method** | **Evidence Ref.**  **Page number, Method** | **Assessor Decision**  **Sign and Date** |
| **4 Be able to work with individuals to access housing and accommodation services** | | | |
| 4.1 Support the individual to prepare to attend meetings with housing and accommodation services |  |  |  |
| 4.2 Work with the individual to provide accurate and complete information to express their requirements and preferences |  |  |  |
| 4.3 Support the individual to understand the outcome of decisions made by a housing or accommodation service |  |  |  |
| 4.4 Describe ways to challenge discrimination in accessing housing and accommodation services |  |  |  |
| **5** **Be able to work with housing and accommodation services to meet the needs of individuals** | | | |
| 5.1 Provide housing and accommodation services with information about own role and responsibilities |  |  |  |
| 5.2 Demonstrate continued contact with housing and accommodation staff to ensure individual needs are being met |  |  |  |
| **6** **Be able to contribute to the review of housing and accommodation services for individuals** | | | |
| 6.1 Work with the individual and others to:  • monitor the effectiveness and consistency of the service in meeting the individual's needs and preferences  • identify any additional support needed |  |  |  |
| 6.2 Consult with others about any problems and proposed solutions |  |  |  |
| 6.3 Record and report on the review in line with agreed ways of working |  |  |  |

**Learner declaration of authenticity:**

I declare that the work presented for this unit is entirely my own work.

Learner signature: Date:

**Assessor sign off of completed unit:**

I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this unit.

Assessor name:

Signature: Date: