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| Unit Title: Mentoring in social care | | |
| URN: J/506/6052 |  |  |
| Credit Value: |  |  |
| Level: |  |  |

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|  | **Assessment Method** | **Evidence Ref.**  **Page number, Method** | **Assessor Decision**  **Sign and Date** |
| **You must be able to:** | | | |
| **1 Understand own role and responsibilities in relation to mentoring in social care** | | | |
| 1.1 Compare models for mentoring |  |  |  |
| 1.2 Explain the role of a mentor in social care |  |  |  |
| 1.3 Analyse the skills and qualities required for a mentoring role |  |  |  |
| 1.4 Analyse how own values, behaviours, attitudes and emotional awareness can impact on a mentoring role |  |  |  |
| 1.5 Explain why in a mentoring relationship it is important to establish:  • ground rules for engagement  • boundaries  • responsibilities and autonomy of mentee |  |  |  |
| 1.6 Explain the importance of working to ethical and professional standards |  |  |  |
| 1.7 Discuss sources of support to deal with issues which are outside of own expertise and authority |  |  |  |

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| **2 Understand the use of mentoring in a social care setting** | | | |
| 2.1 Explain legal and organisational requirements relating to:  • data protection  • privacy  • confidentiality  • safeguarding and disclosure |  |  |  |
| 2.2 Analyse the benefits of mentoring to the organisation |  |  |  |
| 2.3 Analyse impacts of mentoring on the learning and development of the mentee |  |  |  |
| **3 Understand techniques for establishing a mentoring relationship** | | | |
| 3.1 Compare techniques for mentoring |  |  |  |
| 3.2 Analyse communication techniques used in mentoring relationships |  |  |  |
| 3.3 Examine the role of confidentiality in maintaining mentoring relationships |  |  |  |
| **4 Be able to agree goals and outcomes in partnership with the mentee** | | | |
| 4.1Establish a mentoring agreement with a mentee to include:  • ground rules for engagement  • boundaries  • responsibilities and autonomy of mentee |  |  |  |
| 4.2 Agree goals and outcomes with a mentee |  |  |  |
| 4.3 Agree processes for recording interactions and progress to support information sharing |  |  |  |

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|  | **Assessment Method** | **Evidence Ref.**  **Page number, Method** | **Assessor Decision**  **Sign and Date** |
| **5 Be able to mentor in social care** | | | |
| 5.1 Plan activities for mentoring based on identified goals and outcomes |  |  |  |
| 5.2 Use mentoring techniques in order to maintain a working relationship with the mentee |  |  |  |
| 5.3 Use communication techniques that develop the mentoring relationship |  |  |  |
| 5.4 Provide constructive feedback to mentee |  |  |  |
| **6 Be able to review the progress and achievements of a mentee in partnership with them** | | | |
| 6.1 Review progress with mentees in a way that places the responsibility on the mentee to clarify their own goals and facilitate their achievement |  |  |  |
| 6.2 Review strategies for motivating mentees |  |  |  |
| 6.3 Agree ongoing mentoring support to take place following review |  |  |  |
| 6.4 Use reflective feedback from mentees to evaluate own mentoring practice to identify areas for development |  |  |  |

**Learner declaration of authenticity:**

I declare that the work presented for this unit is entirely my own work.

Learner signature: Date:

**Assessor sign off of completed unit:**

I confirm that the learner has met the requirements for all assessment criteria demonstrating knowledge and skills for this unit.

Assessor name:

Signature: Date: